

# **9<sup>th</sup> Annual MAPS Nature Photography Exhibit Prospectus**

## **The Morton Arboretum - Cudahy Room - Administration Building**

### **Exhibit**

**Saturday & Sunday, June 20-21, 2020**

**10 am – 4 pm**

### **Artists' Reception**

**Friday, June 19, 2020**

**5 – 8 pm**

It's time for the MAPS Annual Nature Exhibit. We, the Exhibit Team, are excited to present to our members the Prospectus for our 9<sup>th</sup> year.

If you have any questions at all, please contact us at [marymehl@comcast.net](mailto:marymehl@comcast.net). We are here to make sure that all our members have an opportunity to exhibit their beautiful art in the easiest, most user-friendly way possible.

Any MAPS member can enter this exhibit that has paid their 2020 membership dues. (A member in good standing.)

There is a \$20.00 entry fee. This should be paid with cash or check when you drop off your artwork in the Administration Building's Lobby on Wed., June 17, right in front of the Cudahy Room.

All members are encouraged to enter one, two or three images that haven't previously been shown in our annual MAPS exhibits. Photography that has been exhibited in the Sterling Morton Library Shows may be submitted.

Every image must be inspired by nature. Hand of man objects may be a small part of the image but cannot be the primary focus. They must take up very little space in the image. So, that means things like automobiles, trains, buildings or domesticated animals (pets or farm animals) are not allowed in your artwork. Your photographs do not have to be taken at the Morton Arboretum.

### **Submission Process**

All MAPS Members will be emailed a link to the Submissions Form for the Exhibit. You will enter all your information and upload your image(s) to this form. If you have any questions with this procedure contact the Exhibit Team at [marymehl@comcast.net](mailto:marymehl@comcast.net) and we will be happy to help you. You will be sent a confirmation of your submission immediately. You will also be able to edit your submission form if you find you would like to change something after you have submitted it.

When you submit your images for the exhibit, please rank them in order of importance. We have space for 150 images. Everyone's number one ranked image will be accepted into the exhibit. Everyone's second and third ranked images will be accepted as space allows. Submit your images as JPEGs, 1 mb or smaller.

Please follow this procedure for naming your images. Let's say your name is Jane Smith. You will name your number one ranked image with your last name and initial of your first name with the number 01.

For example: Jane Smith = SmithJ01

You will then name your second and third ranked images basically the same but with the number 02 and 03.

For example: Jane Smith = SmithJ02  
= SmithJ03

Rename your images with this format before you begin the submission form.

### Photograph Framing Criteria

This is a really important part. Because of the hanging system, we have some very specific guidelines. Most artwork, including the frame, needs to be no wider than 30". However, we have the ability to accommodate a few larger pieces. Please contact us at [marymehl@comcast.net](mailto:marymehl@comcast.net) and let us know if you have a larger piece of art. If you have pieces that need to go on an easel, let us know. We can accommodate a few of those too.

When you bring in your framed art, we ask that you don't bring in any floating glass or easel-backed frames.



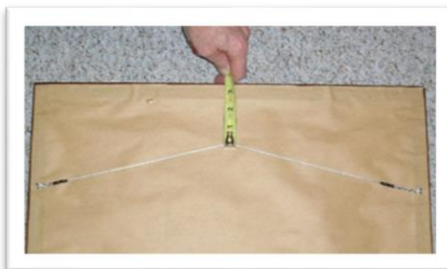
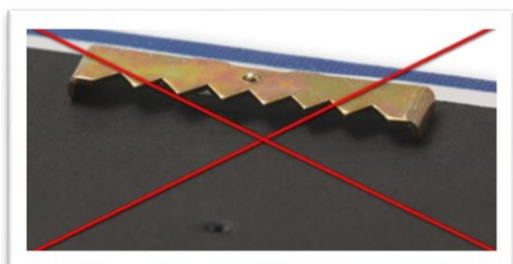
We love art printed on canvas, acrylic or metal. They may be framed or non-framed. If you are bringing in a non-framed canvas print we ask that you have black gallery wrap or image wrapped edges.



Due to our hanging system, all artwork must have wire hanging hardware securely attached to the back of the frame. Saw-tooth hangers cannot hang on our system.

For your photograph to hang properly all wires must be taut, not loose. Measure your frame. The wire should be secured 1/3 of the way down the frame. Twisted wire ends must be wrapped with masking or duct tape so they do not scratch anyone or anything. Rubber bumpers should be placed on the back of your frames to help keep your artwork straight on the panel or the wall.

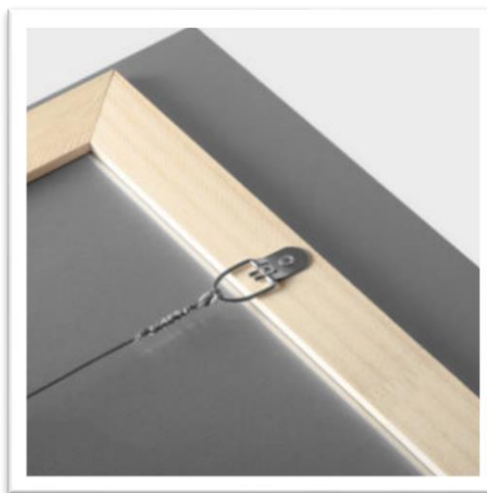
Here's a YouTube video: <https://www.youtube.com/watch?v=ALtYu9ezJY4>



If you have a metal or acrylic piece you can have your printer/framer include an inset frame. Make sure you tell them that you need the Wire Hanger and *not the French Cleat*. Please feel free to contact us if you have any questions.



The following two images below demonstrate how someone made their own wire hanger for a metal piece.



Please, no float mount hangers. Our hanging system cannot accommodate float mount, saw tooth or French Cleat hangers. Your piece may get damaged if we try to hang it. We do not want to be responsible for damaging someone's artwork.



## **Artwork Labels**

All framed artwork must have its own label. Tape or staple completed labels to the wire of each framed piece or to the back of the artwork. Completed bin art labels should be attached to the back of the bin art in the lower right-hand corner. All individual note cards, boxed sets of note cards, as well as other art pieces, such as coasters and magnets etc., must have their own completed labels attached on the back in the lower right-hand corner of the piece. Labels for framed artwork, bin art, note cards etc. can be found on the last page of this prospectus.

## **Bin Art and Note Cards**

MAPS Exhibitors are invited to bring up to ten bin art pieces for sale the night of the drop-off. Exhibitors may also bring individual note cards, or packaged sets of note cards, as well as any other pieces of art created with their nature inspired images, such as coasters, magnets, etc. All bin art must be matted, or mounted to a mat board, and placed in a clear plastic sleeve (not baggies). Sizes may range from 5" x 7" to 24" x 30". Use clear plastic covers for individual note cards that are not in a boxed set. No commission will be taken on these sales.

## **Sales**

Because the Arboretum has a not-for-profit status, no sale or removal of any photographs displayed on panels or walls will be permitted. All artwork must remain until the end of the exhibit. Prospective buyers may leave their contact information, which will be passed on to the artist to complete the sale at the conclusion of the exhibit. There is no commission cost.

## **Donated Art**

Exhibitors may wish to donate bin art and note cards that will be sold by MAPS. Proceeds from these sales will help to cover exhibit expenses. Attach the label on the back of each piece in the upper right-hand corner. Unfortunately, framed photographs cannot be accepted.

## **Drop-off Night**

Bring your framed photographs, bin art, note cards, and donated art to the Cudahy Room in the Administration Building on June 17, between 4:00 and 7:00. Bring your \$20 Artist fee in the form of a check or cash. We cannot take credit cards.

## **Artists' Reception**

All MAPS members, their guests and Morton Arboretum members are invited to attend the Artists' Reception on Friday, June 19 between 5:00 p.m. and 8:00 p.m. in the Cudahy Room of the Administration Building. There is no charge for the reception. Guests will not be charged admission to the Arboretum that evening if they tell the Security folks at the Gate they are attending the MAPS reception.

## **Raffles**

Raffle tickets will be sold Friday night, Saturday and Sunday for \$1.00 each. Winning tickets will be drawn on Sunday afternoon before the close of the exhibit. You do not have to be present to win. All proceeds will be used to help with exhibit expenses.

## **Additional Information**

You will need to provide your own insurance for your artwork if you wish to do so. All possible care will be taken to safeguard your artwork. By submitting your work, you agree that neither MAPS nor The Morton Arboretum will be held responsible for any loss or damage that might occur to your artwork while it is on display.

Any artwork submitted for the exhibit may be used for promoting the exhibit; this includes but is not limited to the MAPS website, exhibit poster, program, postcards, and any newspaper and online advertising and The Morton Arboretum website and social media channels.

## **Important Dates**

February 15 through

May 1.....Submission dates for the exhibit

May 3.....Email notifications sent of accepted images

June 17.....Artwork Drop-off Night - 4-7pm - Cudahy Room, Administration Building

June 19.....Artist's Reception - 5-8pm - Cudahy Room, Administration Building

June 20-21.....MAPS 9<sup>th</sup> Annual Exhibit - 10am-4pm - Cudahy Room, Admin. Building

June 21.....Pick up Artwork - 4:00-4:30pm - Cudahy Room, Admin. Building

If you have any questions, please contact the Exhibit Team at this email address [marymehl@comcast.net](mailto:marymehl@comcast.net).

We look forward to seeing your artwork!

MAPS Exhibit Team



**Map to Administration Center and the Cudahy Room  
The Morton Arboretum**

<b>Framed Art Label</b>	Price	Not for Sale
Artist's Name	Title of Art	Phone

<b>Framed Art Label</b>	Price	Not for Sale
Artist's Name	Title of Art	Phone

<b>Framed Art Label</b>	Price	Not for Sale
Artist's Name	Title of Art	Phone

<b>Bin Art/ Note Cards/ Donated Art Label</b>	Price	Bin Art
Title/Description	Phone #	Note cards
Artist's Name		Donated Art

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